

# FAIR OAKS RECREATION AND PARK DISTRICT BOARD OF DIRECTORS

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ONE THOUSAND THREE HUNDRED AND SIXTY-NINTH BOARD OF DIRECTORS'

REGULAR MEETING

**Agenda for June 19, 2019**

**VILLAGE HALL**

**7997 CALIFORNIA AVENUE**

**FAIR OAKS, CA 95628**

**JUNE 19, 2019**

**6:00 P.M.**

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL
4. PRESENTATIONS/PROCLAMATIONS/RECOGNITION
  - 4.I. Five Minutes Of Winning: Meristem/TAP Program
  - 4.II. Community Partner Presentation: Lion's Club.
  - 4.III. Introduction Of Recreation Intern Zach Batey.
  - 4.IV. Presentation On Special Events.
5. AUDIENCE/PUBLIC COMMENT (NON-AGENDA ITEMS)

*(Any person may address the Board upon any subject within the jurisdiction of the Fair Oaks Recreation and Park Distict. Each speaker is limited to a maximum of THREE (3) minutes. Any matter requiring Board action will be referred to staff or committee for a report and action at a subsequent meeting).*
6. APPROVAL OF AGENDA
7. CLOSED SESSION

Closed session conference with real property negotiator concerning price and terms of payment relating to: Real Property – 7995 California Ave., Fair Oaks California 95628 Parcel #244-0171-020; District Negotiator –Mike Maddox; and, Other Negotiating Parties – Felix T. Cuevas.
8. CONSENT CALENDAR

*(All matters listed under Consent Calendar are considered by the Board of Directors to be routine and will be acted upon in a single motion. There will not be separate discussions of these items unless a request is made prior to the time the Board considers a motion to approve).*

8.I. Accept And File: Enumeration Of Claims (Vendor Activity Report) – May 2019.

Documents:

[8.1A ENUMERATION OF CLAIMS \(VENDOR ACTIVITY REPORT\)-MAY \(PERIOD 11\).PDF](#)  
[8.1B VENDOR ACTIVITY REPORT US BANK ITEMIZATION -MAY \(PERIOD 11\).PDF](#)

8.II. Accept And File: Payroll Report – May 2019.

Documents:

[8.2A PAYROLL CONSOLIDATION - MAY \(PERIOD 11\).PDF](#)  
[8.2B OVERTIME CTO STRAIGHT TIME DETAIL-MAY \(PERIOD 11\).PDF](#)  
[8.2C PAYROLL ACTIVITY REPORT - MAY \(PERIOD 11\).PDF](#)

8.III. Accept And File: Leave Liability Report – May 2019.

Documents:

[8.3 LEAVE LIABILITY - MAY.PDF](#)

8.IV. Accept And File: Contingency Fund Report – May 2019.

Documents:

[8.4 CONTINGENCY FUND RECONCILIATION - MAY \(PERIOD 11\).PDF](#)

8.V. Accept And File: Fund Balance Report – May 2019.

Documents:

[8.5 FUND BALANCE REPORT- MAY \(PERIOD 11\).PDF](#)

8.VI. Accept And File: Max Galaxy Refund Report – May 2019.

Documents:

[8.6 MAX GALAXY REFUND REPORT - MAY \(PERIOD 11\).PDF](#)

8.VII. Accept And File: Financial Report – May 2019.

Documents:

[8.7 FINANCIAL REPORT - MAY \(PERIOD 11\).PDF](#)

8.VIII. Approval Of The Minutes From The Regular Board Meeting – May 15, 2019.

Documents:

[05.15.2019 DRAFT.PDF](#)

8.IX. Accept And File: Fulton-El Camino Monthly Report – May 2019.

Documents:

[8.9 FULTON-EL CAMINO MONTHLY REPORT.PDF](#)

9. PUBLIC HEARINGS

(Persons who wish to speak on Public Hearing items listed on the agenda will be heard when the Public Hearing is opened, except for public hearing items previously heard and closed to public comment. After the public has commented, the item is closed to further public comment and brought to the Board level for discussion and action. Further comment from the audience will not be received unless requested by the Board. No public hearing will commence after 9:00 P.M. unless approved by the majority of the Board of Directors.)

9.I. Discussion And Possible Action On Matters Related To FY 19-20 Recreation Fee Schedule Proposal.

- Adopt Resolution No. 061919-01 revising the recreation fee schedule, approving new recreation fees and giving the District Administrator authority to waive or reduce program and facility rental fees.

Documents:

[9.1 DISCUSSION AND POSSIBLE ACTION ON MATTERS RELATED TO FY 19-20 RECREATION FEE SCHEDULE PROPOSAL.PDF](#)

10. AGENDA ITEMS

10.I. Fair Oaks Youth Advisory Board (FOYAB) Report.

10.II. Discussion And Possible Action On Approval Of Purchase Of Cost Recovery Software.

Documents:

[10.2 DISCUSSION AND POSSIBLE ACTION ON APPROVAL OF PURCHASE OF COST RECOVERY SOFTWARE.PDF](#)

10.III. Discussion And Possible Action On The Fiscal Year 2019/2020 Preliminary Budget:

- Adopt Resolution No. 061919-02 approving the Preliminary District Budget for FY 2019-2020.
- Adopt Resolution No. 061919-03 approving the Preliminary Budget for the Fair Oaks Parks Maintenance and Recreation Improvement District (FOLL) for FY 2019-2020.
- Adopt Resolution No. 061919-04 approving the Preliminary Budget for the Phoenix Field Landscape and Lighting Assessment District (PFL) for FY 2019-2020.
- Adopt Resolution No. 061919-05 approving the Preliminary Budget for the Gum Ranch Landscape and Lighting Assessment District (GRLL) for FY 2019-2020.

Documents:

[10.3 DISCUSSION AND POSSIBLE ACTION ON THE FISCAL YEAR 2019-2020 PRELIMINARY BUDGET.PDF](#)

10.IV. Discussion And Possible Action On The Intent To Levy Assessments For Fiscal Year

2019/2020, And Provide Notice Of Hearing On July 17, 2019 For The Fair Oaks Park Maintenance And Recreation Improvement District (FOLL), The Phoenix Field Landscape And Lighting Assessment District (PFLL) And The Gum Ranch Landscape And Lighting Assessment District (GRLL):

- Adopt Resolution No. 061919-06 with the intent to levy assessments for FY 2019-20 Fair Oaks Parks Maintenance & Recreation Improvement District (FOLL), preliminarily approving the Engineer's Report, and Providing for Notice of a Public Hearing on July 17, 2019 at 6:00 PM.
- Adopt Resolution No. 061919-07 with the intent to levy assessments for FY 2019-20 Phoenix Field Landscape and Lighting Assessment District (PFLL), preliminarily approving the Engineer's Report, and Providing for Notice of a Public Hearing on July 17, 2019 at 6:00 PM.
- Adopt Resolution No. 061919-08 with the intent to levy assessments for FY 2019-20 Gum Ranch Landscape and Lighting Assessment District (GRLL), preliminarily approving the Engineer's Report, and Providing for Notice of a Public Hearing on July 17, 2019 at 6:00 PM.

Documents:

[10.4 ADOPTIONS OF RESOLUTIONS OF INTENT FOR ASSESSMENT DISTRICTS.PDF](#)

10.V. Discussion And Possible Action Regarding Possible New Playground Equipment At Miller Park.

Documents:

[10.5 DISCUSSION AND POSSIBLE ACTION REGARDING POSSIBLE NEW PLAYGROUND EQUIPMENT AT MILLER PARK.PDF](#)

10.VI. Discussion And Possible Action Regarding Adoption Of Resolution No. 061919-09: Audit Adjustments.

- Adopt Resolution No. 061919-09 approving COMPASS entries rolling forward fund balance in the general ledger 341A and matching the balance sheet accounts to the audited financial statements as of 6/30/18, so all the adjustments reflect fiscal year 2017/2018 COMPASS balances.

Documents:

[10.6 DISCUSSION AND POSSIBLE ACTION REGARDING ADOPTION OF RESOLUTION NO. 061919-09 AUDIT ADJUSTMENTS \(1\).PDF](#)

10.VII. Discussion And Possible Action On Approval Of Grant Application For The California Parks And Recreation Society Statewide Healthy Play Funding Initiative Grant.

Documents:

[10.7 APPROVAL OF GRANT APPLICATION FOR THE CPRS STATEWIDE HEALTHY PLAY FUNDING INITIATIVE GRANT .PDF](#)

10.VIII. Discussion And Possible Action Regarding A Resolution Proclaiming July As "Parks And Recreation Month."

Documents:

11. BOARD/STAFF REPORTS

11.I. Items From The Board Of Directors.

11.II. Items From Staff.

12. ADJOURNMENT

12.I. Adjourn To The Regular Meeting Of July 17, 2019 @ 6:00 P.m.

*I, Michael J. Aho, District Administrator of the Fair Oaks Recreation and Park District, do hereby certify that this agenda has been posted at 4150 Temescal Street, Fair Oaks, California at least 72 hours prior to the meeting of the Board of Directors in accordance with Government Code Section 54950.5, the Ralph M. Brown Act.*

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**If you need a disability related accommodation to participate in these meetings, please contact the Park District Office at (916) 966-1036 (voice) or (916) 966-9863 (fax).**