

# FAIR OAKS RECREATION AND PARK DISTRICT BOARD OF DIRECTORS

## ONE THOUSAND THREE HUNDRED AND THIRTY THIRD BOARD OF DIRECTORS' REGULAR MEETING

### Agenda for June 21, 2017

**VILLAGE HALL  
7997 CALIFORNIA AVENUE  
FAIR OAKS, CA 95628  
JUNE 21, 2017  
5:00 P.M.**

1. **CALL TO ORDER**

2. **PLEDGE OF ALLEGIANCE**

3. **ROLL CALL**

4. **PRESENTATIONS/PROCLAMATIONS/RECOGNITION**

4.1 Presentation by Parks Intern Mary Cattolica.

5. **AUDIENCE/PUBLIC COMMENT (NON-AGENDA ITEMS)**

*(Any person may address the Board upon any subject within the jurisdiction of the Fair Oaks Recreation and Park District. Each speaker is limited to a maximum of THREE (3) minutes. Any matter requiring Board action will be referred to staff or committee for a report and action at a subsequent meeting).*

6. **APPROVAL OF AGENDA**

7. **CONSENT CALENDAR**

*(All matters listed under the Consent Calendar are considered by the Board of Directors to be routine and will be acted upon in a single motion. There will not be separate discussions of these items unless a request is made prior to the time the Board considers the motion to approve).*

7.1 Accept and File: Enumeration of Claims (Vendor Activity Report) – May 2017.

7.2 Accept and File: Payroll Report – May 2017.

7.3 Accept and File: Leave Liability Report – May 2017.

7.4 Accept and File: Contingency Fund Report – May 2017.

7.5 Accept and File: Fund Balance Report – May 2017.

7.6 Accept and File: ActiveNet Refund Report – May 2017.

7.7 Accept and File: Financial Report – May 2017.

7.8 Approval of the Minutes from the Regular Board Meeting – May 17, 2017 and Special Board Meeting – May 24, 2017.

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#### **8. AGENDA ITEMS**

- 8.1 Fair Oaks Youth Advisory Board (FOYAB) Report.
- 8.2 Discussion and Possible Action Regarding the FY 17-18 Recreation Fee Schedule Proposal.
- Approve Resolution No. 062117-01 revising the recreation fee schedule, approving new recreation fees and giving the District Administrator authority to waive or reduce program and facility rental fees.
- 8.3 Discussion and Possible Action on the Intent to Levy Assessments for Fiscal Year 2017/2018, and Provide Notice of Hearing on July 19, 2017 for the Fair Oaks Park Maintenance and Recreation Improvement District (FOLL), the Phoenix Field Landscape and Lighting Assessment District (PFLL) and the Gum Ranch Landscape and Lighting Assessment District (GRLL):
- Adopt Resolution No. 062117-02 with the intent to levy assessments for FY 2017-18 Fair Oaks Parks Maintenance & Recreation Improvement District (FOLL), preliminarily approving the Engineer's Report, and Providing for Notice of a Public Hearing on July 19, 2017 at 6:00 PM.
  - Adopt Resolution No. 062117-03 with the intent to levy assessments for FY 2017-18 Phoenix Field Landscape and Lighting Assessment District (PFLL), preliminarily approving the Engineer's Report, and Providing for Notice of a Public Hearing on July 19, 2017 at 6:00 PM.
  - Adopt Resolution No. 062117-04 with the intent to levy assessments for FY 2017-18 Gum Ranch Landscape and Lighting Assessment District (GRLL), preliminarily approving the Engineer's Report, and Providing for Notice of a Public Hearing on July 19, 2017 at 6:00 PM.
- 8.4 Discussion and Possible Action on the Fiscal Year 2017/2018 Preliminary Budget
- Adopt Resolution No. 062117-05 approving the Preliminary District Budget for FY 2017-18.
  - Adopt Resolution No. 062117-06 approving the Preliminary Budget for the Fair Oaks Parks Maintenance and Recreation Improvement District (FOLL) for FY 2017-18.
  - Adopt Resolution No. 062117-07 approving the Preliminary Budget for the Phoenix Field Landscape and Lighting Assessment District (PFLL) for FY 2017-18.
  - Adopt Resolution No. 062117-08 approving the Preliminary Budget for the Gum Ranch Landscape and Lighting Assessment District (GRLL) for FY 2017-18.
- 8.5 Discussion and Possible Action Regarding a Resolution Proclaiming July as "Parks and Recreation Month."
- Adopt Resolution No. 062117-09 Recognizing July as "Parks & Recreation Month."

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8.6 Discussion and Possible Action on Surplus Property on North Side of Kruitoff Way.

#### 9. CLOSED SESSION

*(The Board of Directors may, by law, meet in executive (Closed) session to discuss items of public business including, but not limited to: personnel matters, labor negotiations, employee discipline matters, real estate negotiations, and pending or threatened litigation).*

9.1 Pursuant to Government Code §54957 relating to Personnel Matters:

- Closed session for public employment of position(s): District Administrator.

#### 10. RECONVENE TO OPEN SESSION

*(The Board of Directors and/or the Board of Directors sitting as a companion body (e.g. the Fair Oaks Recreation Foundation) will convene to open session and then make any announcements relating to matter acted upon in closed session when such announcements are required by the Ralph M. Brown Act).*

#### 11. BOARD/STAFF REPORTS

11.1 Items from the Board of Directors.

#### 12. ADJOURNMENT

Adjourn to the Regular Meeting of July 19, 2017 @ 6:00 p.m.

*I, Jack Harrison, Interim District Administrator of the Fair Oaks Recreation and Park District, do hereby certify that this agenda has been posted at 4150 Temescal Street, Fair Oaks, California at least 72 hours prior to the meeting of the Board of Directors in accordance with Government Code Section 54950.5, the Ralph M. Brown Act.*

\_\_\_\_\_  
Jack Harrison  
Interim District Administrator

\_\_\_\_\_  
Date

\_\_\_\_\_  
Geoff Simcoe  
Chair, Board of Directors

\_\_\_\_\_  
Date

**If you need a disability related accommodation to participate in these meetings, please contact the Park District Office at (916) 966-1036 (voice) or (916) 966-9863 (fax).**