

STAFF REPORT



Meeting Date: July 15, 2020

To: Board of Directors

From: Michael J. Aho – District Administrator

Subject: Change Order for Reduction of Services to the Contract for Consultant Services with Callander Associates Landscape Architecture, Inc. (CALA)

I. Recommendation

Authorize the District Administrator to sign the change order for consulting services with Callander Associates Landscape Architecture, Inc. (CALA) reducing the contract amount by \$47,535 and transferring those funds to the contract for services with WMB Architects. CALA's original contract amount was \$572,385 and the new amount will be \$524,850.

II. Background

CALA is the Landscape Architectural firm designing the Village/Plaza Park renovations as part of Measure J. Originally, CALA was using WMB Architectural as a subcontractor for renovation and improvements to the exterior of the Community Clubhouse. The services that are being removed from CALA's Contract and added to WMB's contract are the ADA ramp design services.

The scope of the work in the area has expanded to include the Veteran's Memorial Amphitheatre and the interior of the Clubhouse. With that increase in scope it became apparent that WMB would need to enter into a individual agreement with Fair Oaks Recreation and Park District and the funds that had been dedicated to WMB as a subcontractor under CALA's contract need to be removed and transferred to a contract with WMB.

III. Problem /Situation/ Request

Staff is recommending that the Board authorize the District Administrator to sign the attached change order to transfer \$47,535 from the CALA contract to a new and separate agreement with WMB.

IV. Financial Analysis

There is no additional Financial impact to the District.

Respectfully Submitted,

Michael J. Aho
District Administrator

Attachment A: Contract Consultant Change Order



CONTRACT CONSULTANT CHANGE ORDER

Consultant: Callander Associates Landscape Architecture, Inc. (CALA) CO Nbr: 1
Date: 5/13/2020
 Owner: Fair Oaks Recreation and Parks District
 School: Village Park Site

Description of Scope/Basic Services Change:

AMOUNT

Reduction of services - Removal of ADA ramp design and services for WMB Architects in the amount of \$45,585 and the reimbursable estimation of \$1,950. These fees will be included in new and separate agreement for WMB services for the Amplitheater and Clubhouse. -\$47,535.00

TOTAL: (\$47,535.00)

Original contract amount (Lump sum fee)	\$ 572,385.00
Previous change orders through Change Order # _____	\$ -
Contract amount prior to this change order.....	\$ 572,385.00
Amount of this change order.. (Lump sum fee).....	<u>\$ (47,535.00)</u>
NEW CONTRACT AMOUNT Including this change order.....	<u>\$ 524,850.00</u>

 Melissa Ruth, Callander Associates Landscape Architecture, Inc.

Date: 5/18/2020

 Dave Fukui, Innovative Construction Services, Inc.

Date: 26 MAY 2020

 Mike Aho, District Administrator

Date: _____

Note: Not valid until signed by the Consultant and the Owners Representative, at which such time Consultant indicates agreement herewith, including adjustments to Contract Sum.
 * Consultant Change Order augments District purchase order/service agreement.