

FAIR OAKS RECREATION AND PARK DISTRICT

ONE THOUSAND THREE HUNDRED NINETY-FOURTH BOARD OF DIRECTORS' REGULAR MEETING

Minutes for June 16, 2021

The one thousand three hundred ninety-fourth meeting of the Fair Oaks Recreation and Park District Board of Directors was held virtually on Wednesday, June 16, 2021.

For the Record: Chair O'Farrell called the regular meeting to order at 6:00 PM.

Board Members Present: Chair O'Farrell, Vice-Chair Irwin, Director Carhart, Director Mounts, Director Tamagni

Board Members Absent: None

Staff Present: District Administrator Mike Aho, Recreation Superintendent Katy Coss, Parks and Facilities Manager Sean Ventura, Administrative Services Manager Jennifer Larkin, Park Worker Matt Trevino, Administrative Assistant II Ian Roberts, Administrative Assistant II Paula Lucas, Recreation Supervisor Chelsey Adams, Recreation Supervisor Sabrina Bernardo.

Members of the Public: 1

PUBLIC COMMENT:

None.

DISCUSSION & ACTION #1: *Approval of Agenda*

A motion to approve the agenda was made by Vice-Chair Irwin and seconded by Director Carhart.

AYES: Chair O'Farrell, Vice-Chair Irwin, Director Carhart, Director Mounts, Director Tamagni.
NOES: None
ABSTAIN: None
ABSENT: None
RECUSE: None

DISCUSSION & ACTION #2: *Consent Calendar*

A motion to approve the consent calendar was made by Vice-Chair Irwin and seconded by Director Mounts.

AYES: Chair O'Farrell, Vice-Chair Irwin, Director Carhart, Director Mounts, Director Tamagni.
NOES: None
ABSTAIN: None
ABSENT: None
RECUSE: None

DISCUSSION & ACTION #3: *Discussion and Possible Action on Matters Related to FY 21-22 Recreation Fee Schedule Proposal.*

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- *Adopt Resolution No. 061621-01 revising the recreation fee schedule, approving new recreation fees and giving the District Administrator authority to waive or reduce program and facility rental fees.*

A motion to open the public hearing was made by Director Carhart and seconded by Vice-Chair Irwin.

AYES: Chair O'Farrell, Vice-Chair Irwin, Director Carhart, Director Mounts, Director Tamagni.

NOES: None

ABSTAIN: None

ABSENT: None

RECUSE: None

DISCUSSION & ACTION #4: *Discussion and Possible Action on Matters Related to FY 21-22 Recreation Fee Schedule Proposal.*

- *Adopt Resolution No. 061621-01 revising the recreation fee schedule, approving new recreation fees and giving the District Administrator authority to waive or reduce program and facility rental fees.*

A motion to adopt Resolution No. 061621-01 was made by Director Mounts and seconded by Vice-Chair Irwin.

AYES: Chair O'Farrell, Vice-Chair Irwin, Director Carhart, Director Mounts, Director Tamagni.

NOES: None

ABSTAIN: None

ABSENT: None

RECUSE: None

MONTHLY FAIR OAKS YOUTH ADVISORY BOARD REPORT

Chelsey Adams, Recreation Supervisor, gave the June update on behalf of FOYAB.

DISCUSSION & ACTION #5: *Discussion and Possible Action on Approval of Nexus Study.*

- *Adopt Resolution No. 061621-02: Approving The Fair Oaks Recreation And Park District Park Impact Fee Nexus Study Update And Requesting The Sacramento County Board Of Supervisors Adopt And Implement The Updated Park Impact Fee Program On Behalf Of The District.*

A motion to adopt Resolution No. 061621-02 approve the Nexus Study and Requesting the Sacramento Board of Supervisors Adopt and Implement the Updated Park Impact Fee Program, was made by Vice-Chair Irwin and seconded by Director Mounts.

AYES: Chair O'Farrell, Vice-Chair Irwin, Director Carhart, Director Mounts, Director Tamagni.

NOES: None

ABSTAIN: None

ABSENT: None

RECUSE: None

DISCUSSION & ACTION #6: *Discussion and Possible Action on the Fiscal Year 2021/2022 General Fund 341A Preliminary Budget:*

- *Adopt Resolution No. 061621-03 approving the Preliminary District Budget for FY 2021-2022.*

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- *Adopt Resolution No. 061621-04 approving the Preliminary Budget for the Fair Oaks Parks Maintenance and Recreation Improvement District (FOLL) for FY 2021-2022.*
- *Adopt Resolution No. 061621-05 approving the Preliminary Budget for the Phoenix Field Landscape and Lighting Assessment District (PFLL) for FY 2021-2022.*
- *Adopt Resolution No. 061621-06 approving the Preliminary Budget for the Gum Ranch Landscape and Lighting Assessment District (GRLL) for FY 2021-2022.*

A motion to adopt Resolution No. 061621-03, Resolution No. 061621-04, Resolution No. 061621-05, Resolution No. 061621-06, and the FY 21-22 Salary Schedule, was made by Vice-Chair Irwin and seconded by Director Mounts.

AYES: Chair O'Farrell, Vice-Chair Irwin, Director Carhart, Director Mounts, Director Tamagni.
NOES: None
ABSTAIN: None
ABSENT: None
RECUSE: None

DISCUSSION & ACTION #7: *Discussion and Possible Action on the Fiscal Year 2021/2022 Bond Fund 341C Preliminary Budget:*

- *Adopt Resolution No. 061621-07 approving the Preliminary Bond Budget for FY 2021-2022.*

A motion to adopt Resolution No. 061621-07 was made by Director Carhart and seconded by Vice-Chair Irwin.

AYES: Chair O'Farrell, Vice-Chair Irwin, Director Carhart, Director Mounts, Director Tamagni.
NOES: None
ABSTAIN: None
ABSENT: None
RECUSE: None

DISCUSSION & ACTION #8: *Discussion and Possible Action on the Intent to Levy Assessments for Fiscal Year 2021/2022, and Provide Notice of Hearing on July 28, 2021 for the Fair Oaks Park Maintenance and Recreation Improvement District (FOLL), the Phoenix Field Landscape and Lighting Assessment District (PFLL) and the Gum Ranch Landscape and Lighting Assessment District (GRLL):*

- *Adopt Resolution No. 061621-08 with the intent to levy assessments for FY 2021-2022 Fair Oaks Parks Maintenance & Recreation Improvement District (FOLL), preliminarily approving the Engineer's Report, and Providing for Notice of a Public Hearing on July 21, 2021 at 6:00 PM.*
- *Adopt Resolution No. 061621-09 with the intent to levy assessments for FY 2021-2022 Phoenix Field Landscape and Lighting Assessment District (PFLL), preliminarily approving the Engineer's Report, and Providing for Notice of a Public Hearing on July 21, 2021 at 6:00 PM.*

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- *Adopt Resolution No. 061621-10 with the intent to levy assessments for FY 2021-2022 Gum Ranch Landscape and Lighting Assessment District (GRLL), preliminarily approving the Engineer's Report, and Providing for Notice of a Public Hearing on July 21, 202021 at 6:00 PM.*

A motion to adopt Resolutions No. 061621-08, 061621-09 and 061621-10, was made by Director Carhart and seconded by Director Tamagni.

AYES: Chair O'Farrell, Vice-Chair Irwin, Director Carhart, Director Mounts, Director Tamagni.
NOES: None
ABSTAIN: None
ABSENT: None

DISCUSSION & ACTION #9: *Discussion and Possible Action Regarding a Resolution Proclaiming July as "Parks and Recreation Month."*

- *Adopt Resolution No. 061621-11 Recognizing July as "Parks & Recreation Month."*

A motion to adopt Resolution No. 061621-11 was made by Director Mounts and seconded by Vice-Chair Irwin.

AYES: Chair O'Farrell, Vice-Chair Irwin, Director Carhart, Director Mounts, Director Tamagni.
NOES: None
ABSTAIN: None
ABSENT: None
RECUSE: None

DISCUSSION & ACTION #10: *Discussion and Possible Action Regarding Approval of the Memorandum of Agreement with the Employees Association for FY 21-22 through FY 23-24.*

A motion to approve the MOU was made by Vice-Chair Irwin and seconded by Director Mounts.

AYES: Chair O'Farrell, Vice-Chair Irwin, Director Carhart, Director Mounts, Director Tamagni.
NOES: None
ABSTAIN: None
ABSENT: None
RECUSE: None

DISCUSSION & ACTION #11: *Discussion and Possible Action Regarding Approval of a Location of a Fair Oaks Water District Well Site at or Near Phoenix Park.*

A motion to authorize the District Administrator to work with Fair Oaks Water District to identify a site in or near Phoenix Park on property owned by Fair Oaks Recreation and Park District that would be suitable for a FOWD well site in exchange for FOWD paying all costs to relocate the existing waterline in front of the Community Clubhouse to the road right-of-way on California and Temescal Street was made by Chair O'Farrell and seconded by Director Mounts.

AYES: Chair O'Farrell, Vice-Chair Irwin, Director Carhart, Director Mounts, Director Tamagni.
NOES: None
ABSTAIN: None
ABSENT: None
RECUSE: None

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DISCUSSION & ACTION #12: *Discussion and Possible Action Regarding Adoption of Three Resolutions Amending The Fiscal Year 2020-2021 Budget Of The General Fund (341A), Fund Center 9349341 To Fund Costs Related To the Purchase of a Chipper, Rhino Snot, Irrigation Work and Backflow Repairs.*

- *Adopt Resolution No. 061621-12: Budget Amendment For The Fiscal Year 2020-2021 Operating Budget Of The General Fund, 341A, Cost Center 9341341, To Increase The Operating Transfer In (50599100) From The Fair Oaks Landscaping And Lighting Assessment Fund (373A) And The Gum Ranch Landscape And Lighting Assessment Fund (343B) To Fund Costs Related To The Purchase Of A Chipper, Rhino Snot, Irrigation And Backflow Repairs.*
- *Adopt Resolution No. 061621-13: Budget Amendment For The Fiscal Year 2020-2021 Operating Budget Of The Fair Oaks Lighting And Landscape Fund, 373A, To Increase The Operating Transfer Out (50598000) From The Fair Oaks Landscaping And Lighting Assessment Fund (373A) And Decrease The Unreserved Fund Balance (74000000) To Fund Costs Related To The Purchase Of A Chipper, Rhino Snot And Backflow Repairs*
- *Adopt Resolution No. 061621-14: Budget Amendment For The Fiscal Year 2020-2021 Operating Budget Of The Gum Ranch Lighting And Landscape Fund, 343B, To Increase The Operating Transfer Out (50598000) From The Gum Ranch Landscaping And Lighting Assessment Fund (343B) And Decrease The Unreserved Fund Balance (74000000) To Fund Costs Related To The Purchase Of A Chipper And Irrigation Work.*

A motion to adopt Resolutions No. 061621-12, 061621-13 and 061621-14, was made by Vice-Chair Irwin and seconded by Director Tamagni.

AYES: Chair O'Farrell, Vice-Chair Irwin, Director Carhart, Director Mounts, Director Tamagni.
NOES: None
ABSTAIN: None
ABSENT: None
RECUSE: None

DISCUSSION & ACTION #13: *Discussion and Possible Action Regarding Approval of a Change Order with CALA for Work at Village Plaza Park.*

A motion to approve the change order was made by Vice-Chair Irwin and seconded by Director Carhart.

AYES: Chair O'Farrell, Vice-Chair Irwin, Director Carhart, Director Mounts, Director Tamagni.
NOES: None
ABSTAIN: None
ABSENT: None
RECUSE: None

DISCUSSION & ACTION #14: *Adjourn to the Regular Meeting of July 28, 2021 @ 6:00 p.m.*

A motion to adjourn to the Regular Meeting of July 28, 2021 at 6:00 PM was made by Vice-Chair Irwin and seconded by Director Carhart.

AYES: Chair O'Farrell, Vice-Chair Irwin, Director Carhart, Director Mounts, Director Tamagni.
NOES: None
ABSTAIN: None
ABSENT: None
RECUSE: None