

STAFF REPORT



Meeting Date: July 28, 2021

To: Board of Directors

From: Michael J. Aho – District Administrator

Subject: Approval of a Change Order in the Amount of \$19,358 with CALA for ADA Designs and Plan Changes for the Village Park Project

I. Recommendation

Authorize the signature by the District Administrator on the Change Order with Cala for \$19,538 (Attachment A) for the preparation of exhibits for the County Department of Transportation (DOT) regarding offsite improvements related to site access to Village/Plaza Park.

II. Background

It was determined thru two (2) meetings with the DOT that some additional improvements are required outside the limits of the park to address concerns with ADA access to the park from the Village. Input received on the exhibits will be incorporated into the base and changes to the construction document plans will be revised to reflect those changes.

III. Problem /Situation/ Request

The Board has directed the District Administrator to bring all Change Orders above \$10,000 to the Board for approval. This Change Order

is for \$19,538 and staff is requesting Board approval for the signature of the District Administrator on the Change Order.

IV. Financial Analysis

\$19,538 from Measure J funds.

Respectfully Submitted,

Michael J. Aho
District Administrator

Attachment A: Change Order



July 20, 2021

Contract Consultant Change Order #4

TO: Mike Aho
Fair Oaks Recreation and Park District
4150 Temescal Street
Fair Oaks, CA 95628

RE: Village Park/County DOT Coordination

The following additional services will be provided on this project in accordance with our agreement dated October 23rd, 2019 and are considered an amendment thereto:

Scope

1. Additional coordination, meetings, memos and preparation of exhibits for the County Department of Transportation (DOT) regarding offsite improvements related to site access to the park. It was determined thru two (2) meetings with the DOT that some additional improvements are required outside the limits of the park to address concerns with access to the park from the Village. Input received on the exhibits will be incorporated into the base and changes to the construction document plans will be revised to reflect these changes.

Compensation

1. Additional Services (lump sum)	\$19,538
Total Estimated Compensation	\$19,538

Schedule

Callander Associates will proceed to commence the above services upon receipt of a signed copy of this authorization.

Signatures

Callander Associates Landscape
Architecture, Inc.

Agreed and authorized to proceed for:
Fair Oaks Recreation and Park District



Melissa Ruth, PLA, ASLA, Associate

Signature date

Name & Title

Attachment: Standard Schedule of Compensation dated 2021GR
Notice: Landscape architects are licensed by the State of California.
Terms and conditions are subject to change after ninety days.



Standard Schedule of Compensation 2021 Gold River

General

The following list of fees and reimbursable expense items shall be used in the provision of services described in the agreement. These amounts shall be adjusted in January, upon issuance of an updated Standard Schedule of Compensation:

Hourly Rates

Principal	\$190 /hour
Senior Associate	\$178 /hour
Associate	\$166 /hour
Construction Manager	\$166 /hour
Senior Project Manager	\$153 /hour
Project Manager 1	\$147 /hour
Project Manager 2	\$140 /hour
Job Captain	\$123 /hour
Designer 1	\$114 /hour
Designer 2	\$106 /hour
Assistance Designer	\$94 /hour
Accounting	\$165 /hour
Senior Project Administrator	\$123 /hour
Project Administrator	\$110 /hour

Reimbursable Expenses Rates

Expenses	cost + 15%
<i>printing and reproductions, postage and delivery, mileage, travel expenses (hotel / food), testing and outside services, and other project related expenses</i>	
Subsultant Administration	cost + 10%
Communications and Insurance Surcharge	2.5% of total fees

Payments

Payments are due within ten days after monthly billing. Callander Associates reserves the right to suspend services for non-payment if payment is not received within a period of 60 days after invoice date. Additionally invoices 60 days past due are subject to a 1.5% per month interest charge. Retainer amounts, if indicated, are due upon signing the agreement and shall be applied to the final invoice for the project.