

STAFF REPORT



Meeting Date: April 20th, 2022
To: Board of Directors
From: Michael J. Aho, District Administrator
Subject: Budget Amendment for Irrigation Controllers
Prepared By: Sean Ventura, Park & Facilities Manager

I. Recommendation

It is the recommendation of staff that the budget be amended for the fiscal year 2021-2022 to reflect the purchase of, and reimbursement for, new irrigation controllers and modems for Phoenix Park and adopt Resolution No. 042022-03: Amendment Of The Fiscal Year 2021-2022 Budget Of The General Fund (341A), Fund Center 9349341 To Reflect An Appropriation Of Additional Funds In The Other Operating Expense Supplies Account (20289800) And The Addition Of Miscellaneous Revenues (97979000) To Fund The Costs Related To Irrigation Controllers And Modems For Phoenix Park.

II. Background

In December of 2021, staff was informed by a member of the Fair Oaks Water District of a rebate program run by the Regional Water Authority (RWA) that allowed for full reimbursement for the purchase of new irrigation equipment. The program was designed to update outdated equipment in order to improve water conservation throughout northern California.

Staff was naturally intrigued by the proposition and began contacting RWA staff responsible for the program. After some discussion, both District and RWA staff agreed that Phoenix Park was a perfect project for the program. At this time, the program was presented to the Board of Directors in an informal staff report. At the time, the RWA had agreed to pay for the equipment themselves rather than have the District pay for it and be reimbursed; however, there were issues with acceptable forms of payment through the District's vendor who was supplying the equipment,

and the only way to manage to pay for the irrigations controllers turned out to be a District Cal-Card.

Staff moved forward with the purchase of the equipment and has subsequently been reimbursed for the full cost of that equipment by the RWA. The cost and reimbursement still needed to be assigned to a budget line, and, in the interest of avoiding budget bloat in following years, staff is presenting this budget amendment request.

III. Problem /Situation/ Request

Staff requests that the proposed budget amendment is approved.

IV. Financial Analysis

Though the cost of \$17,446.59 for the new irrigation equipment was pulled from District coffers, the RWA has provided a full reimbursement for these costs therefore eliminating any financial impact to the District from this program.

Respectfully Submitted,

Michael J. Aho
District Administrator

**RESOLUTION NO. 042022-03
BEFORE THE GOVERNING BOARD OF THE
FAIR OAKS RECREATION AND PARK DISTRICT**

County of Sacramento, State of California

**AMENDMENT OF THE FISCAL YEAR 2021-2022 BUDGET OF THE GENERAL
FUND (341A), FUND CENTER 9349341 TO REFLECT AN APPROPRIATION OF
ADDITIONAL FUNDS IN THE OTHER OPERATING EXPENSE SUPPLIES
ACCOUNT (20289800) AND THE ADDITION OF MISCELLANEOUS REVENUES
(97979000) TO FUND THE COSTS RELATED TO IRRIGATION CONTROLLERS
AND MODEMS FOR PHOENIX PARK**

WHEREAS, the Board of Directors for the Fair Oaks Recreation and Park District passed Resolution No. 042022-03, authorizing the appropriation of \$17,446.59 in Other Operating Expense Supplies Account 20289800, and

WHEREAS, the Board of Directors for the Fair Oaks Recreation and Park District passed Resolution No. 042022-03 recognizing \$17,446.59 within the Additional Miscellaneous Revenues Account No. 97979000, and

WHEREAS, the procedure to allow use of these now recognized and released funds requires appropriate action by the Board of Directors,

THEREFORE, IT IS HEREBY RESOLVED that the Fair Oaks Recreation and Park District Board of Directors approve the transfer as follows:

- A. Increase the General Fund Appropriation for the Other Operating Expense Supplies (20289800) by \$17,446.59.
- B. Increase Miscellaneous Revenue Account 97979000 by \$17,446.59.

Passage of the Resolution was moved by Director _____ and seconded by Director _____.

AYES:

NOES:

ABSENT:

Raymond James Irwin
Board Chair

Michael J. Aho
District Administrator

Date: April 20, 2022