

FAIR OAKS RECREATION AND PARK DISTRICT

Bond Oversight Committee Meeting Minutes for April 9, 2019

The first meeting of Bond Oversight Committee meeting was held in the Old Library, 4200 Temescal Street, Fair Oaks, California on Tuesday, April 9, 2019.

For the Record: Mike Aho called the regular meeting to order at 6:00 PM.

Board Members Present: Rand Jacobs, Chair, Adria Walker, Vice Chair, Amy Larsen, Justin Drake, Gary Juels, Darren Mounts, Christy Wallace, Dana Woodworker-Negri

Board Members Absent: Barbara Sestito and Kim Sarkovich

Staff Present: District Administrator Mike Aho, Administrative Assistant II Paula Lucas

Board Committee Support: Danny Martin, Innovated Construction Services

Members of the Public: 3

Presentations:

None.

Audience/Public Comment:

None.

Welcome and Introductions/Committee and Staff Roles:

Mike welcomed everyone to the first meeting of the Bond Oversight Committee ("BOC"). Mike introduced himself and BOC board members that were in attendance introduced themselves: Rand Jacobs, Amy Larsen, Justin Drake, Gary Jules, Adria Walker, Darren Mounts, Christy Wallace, and Dana Woodworker-Negri. There were three (3) public members in attendance: Jeannie Maloney, Joe Maloney and Shaunna Boyd, American River Messenger.

Mike introduced Paula Lucas, Administrative Assistant, and stated Paula will be the point of contact for administrative tasks such as agenda items, maintaining meeting minutes and providing finalized minutes to the BOC Chair for review. Mike will handle all technical issues. The Chair, Co-Chair and Board Members are in charge of the BOC overall and any issues pertaining to the BOC. The Chair will coordinate meetings as needed and be a point of contact with Mike. The BOC needs to have the monthly meeting completed by the second week of each month so the Fair Oaks Recreation & Park District ("FORPD") Board can be apprised of status of any BOC issues. The BOC is an Advisory Board only. The Board makes the final decision on all projects.

Mike went over the background on the Bond process and was pleased to say that the Measure J Bond was approved with a 68.94% approval rating. Mike said there is a great project list that Bond funds will support. It is very difficult to do major improvements to parks and recreation facility within the yearly budget so by having Bond funds this will enable FORPD to improve dated structures and improve parks.

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Mike reviewed, and encouraged all Board Members, to read the BOC Bylaws and specifically section 2.3, section 2.5, and sections 3.6 – 3.10. Mike asked that everyone read the Ethics Statement so they will adhere to the requirements.

Mike continued further discussion on the passage of Prop 68 which is a Statewide Bond Measure. Local jurisdictions can apply for funds through Prop 68. The FORPD Board is applying for funds to integrate Village and Plaza Park and inside of the Theatre. Mike said there will be five (5) Prop 68 public meetings prior to July 2019 that the BOC will need to participate in. An outreach consultant will be hired to help us navigate through this. Prop 68 application deadline is August 5, 2019 with results being decided by December 2019.

Form 700

Mike said that Form 700 will be sent out to all BOC members via email. All Board members should read this form and acknowledge it. Form 700 will be sent out on an annual basis.

Officer Elections

Mike opened the meeting up to BOC Officer Elections. Rand Jacobs was elected as Chair; Adria Walker as Vice Chair. Mike then turned the meeting over to the Chair.

Rand passed around a meeting preference schedule and it was decided that the first Tuesday of each month will be the BOC meeting date moving forward. The meeting will be at 6:30 pm at the Old Library, 4200 Temescal Street, Fair Oaks, California. To facilitate the meeting length, Rand requested that any pertinent information that requires research be handled prior to the meeting so the meeting can move along in a timely fashion and so all topics necessary can be covered. Any Agenda items can be emailed to Paula no later than seven (7) days prior to the meeting date. All other discussions on agenda items can be directed to Rand.

A comment was raised on what was the procedure for appointment of board members to the BOC. Mike said that this information was publicly available and Amy said there was a post on the Measure J Facebook page with information on applying for a board position. There was also information posted on the marquee at Fair Oaks Park. Adria suggested to move the media discussion onto another agenda. Darren seconded this request. Darren stated that communication out to the public needs to be improved.

Bond Projects (Big 3)

Mike stated the three big projects approved by Measure J are:

1. Village Park/Plaza Park/Clubhouse renovations and improvements
2. Phoenix Park two new girls' softball fields with additional parking
3. Recreation Center location, size and amenities to be determined

Introduction of Project Management Firm

Mike asked Danny Martin of Integrated Construction Services to give a brief introduction. Danny said that ICS will assist with planning process but they are not a construction firm. ICS is an advising firm and will act as the middle person between FORPD and the construction companies. The bidding process of acquiring construction firms is the responsibility of the FORPD Board.

Meeting adjourned 7:25 pm. Next meeting: Tuesday, May 7 , 2019 @ 6:30 pm.