

FAIR OAKS RECREATION AND PARK DISTRICT

ONE THOUSAND THREE HUNDRED SIXTY-SIXTH BOARD OF DIRECTORS' REGULAR MEETING

Minutes for April 24, 2019

The one thousand three hundred sixty-sixth meeting of the Fair Oaks Recreation and Park District Board of Directors was held in Village Hall, 7997 California Avenue, Fair Oaks, CA on Wednesday, April 24, 2019.

For the Record: Chair Carhart called the regular meeting to order at 6:00 PM.

Board Members Present: Chair Carhart, Vice-Chair Tamagni, Director Irwin, Director Simcoe

Board Members Absent: Director O'Farrell

Staff Present: District Administrator Mike Aho, Recreation Superintendent Katy Coss, Administrative Services Manager Jennifer Larkin, Park Supervisor Sean Ventura, Recreation Supervisor Nick Davison, Recreation Supervisor Sabrina Bernardo, Recreation Supervisor Chelsey Adams, Recreation Supervisor Ian Roberts, Preschool Teacher Alisha Koehn, Lead Park Worker Dave Knighton, Park Worker Tyler Roach, Accountant Mario Corona

Members of the Public: 7

PRESENTATIONS:

Presentation on Chicken Festival and Rachel Anne Gray Scholarship Dinner: Sabrina Bernardo, Recreation Supervisor, gave the Board an overview of the Chicken Festival and the Rachel Anne Gray Scholarship Dinner.

Five Minutes of Winning: Ian Roberts, Recreation Supervisor, gave a presentation of the 2019 Best of Fair Oaks awards received by the District.

Community Partner Presentation: Jerry and Linda Macklem of the Orangevale/Fair Oaks Grange #354, gave a presentation of the Grange's activities and partnership with the District.

AUDIENCE AND PUBLIC COMMENT:

Dan Williams of Fair Oaks spoke to the Board regarding an apology to the Board and staff.

Steve Parsley of Fair Oaks spoke to the Board regarding ongoing Miller Park issues.

Micah Vollman spoke to the Board regarding the installation of a disc golf course in one of the District's parks.

DISCUSSION & ACTION #1: *Approval of Agenda:*

A motion to approve the agenda was made by Vice-Chair Tamagni and seconded by Director Irwin.

AYES: Chair Carhart, Vice-Chair Tamagni, Director Irwin, Director Simcoe.

NOES: None

ABSTAIN: None

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ABSENT: Director O'Farrell
RECUSE: None

DISCUSSION & ACTION #2: *Consent Calendar*

A motion to approve the consent calendar was made by Director Simcoe and seconded by Vice-Chair Tamagni.

AYES: Chair Carhart, Vice-Chair Tamagni, Director Irwin, Director Simcoe.
NOES: None
ABSTAIN: None
ABSENT: Director O'Farrell
RECUSE: None

FAIR OAKS YOUTH ADVISORY BOARD (FOYAB) REPORT:

Jaime Mabbutt, FOYAB Chair, gave the April FOYAB report.

DISCUSSION #3: *Receive and File: Results of 2019 Salary Study.*

The Board received and filed the report.

DISCUSSION & ACTION #4: *Discussion and Possible Action on Cell Tower Lease Negotiation Agreement.*

A motion to authorize the District Administrator the authority to enter into an agreement with NAI Capital was made by Director Irwin and seconded by Director Simcoe.

AYES: Chair Carhart, Vice-Chair Tamagni, Director Irwin, Director Simcoe.
NOES: None
ABSTAIN: None
ABSENT: Director O'Farrell
RECUSE: None

DISCUSSION & ACTION #5: *Discussion and Possible Action on Approval of Reclassification of Employee.*

A motion to approve the reclassification of an employee from part-time Administrative Assistant I to full-time Administrative Assistant II was made by Director Simcoe and seconded by Chair Carhart.

AYES: Chair Carhart, Director Irwin, Director Simcoe.
NOES: Vice-Chair Tamagni
ABSTAIN: None
ABSENT: Director O'Farrell
RECUSE: None

DISCUSSION & ACTION #6: *Discussion and Possible Action on Approval of Updated Salary Schedule.*

A motion to adopt the updated salary schedule reflecting the new Park and Facilities Manager position was made by Vice-Chair Tamagni and seconded by Director Irwin.

AYES: Chair Carhart, Vice-Chair Tamagni, Director Irwin, Director Simcoe.

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NOES: None
ABSTAIN: None
ABSENT: Director O'Farrell
RECUSE: None

DISCUSSION & ACTION #7: *Discussion and Possible Action on Approval of Contract for Community Outreach Services.*

A motion to approve a contract with Cala with additional outreach comments was made by Director Irwin and seconded by Director Simcoe.

AYES: Chair Carhart, Vice-Chair Tamagni, Director Irwin, Director Simcoe.
NOES: None
ABSTAIN: None
ABSENT: Director O'Farrell
RECUSE: None

DISCUSSION #8: *Receive and File: Fair Oaks Preschool 2017-2018, 2018-2019 To-Date Program and Revenue Review.*

The Board received and filed the report.

DISCUSSION & ACTION #9: *Discussion and Possible Action on Approval of Purchase of iCityWork.*

A motion to approve the purchase of iCityWork with the stipulation of the cost being a \$4,000 set up fee and \$75 monthly fee was made by Director Irwin and seconded by Chair Carhart.

AYES: Chair Carhart, Vice-Chair Tamagni, Director Irwin, Director Simcoe.
NOES: None
ABSTAIN: None
ABSENT: Director O'Farrell
RECUSE: None

DISCUSSION & ACTION #10: *Adoption of Resolution No. 042419-01 to Transfer Funds for Costs Related to Consulting and Financial Planning Services for Measure J Bond Work:*

- *Amendment of the Fiscal Year 2018-2019 Budget of the General Fund (341A), Fund Center 9349341, to Reflect the Transfer of Funds from the Contingency Account (79790100) to the Other Professional Services Account (20259100) to Fund Costs Related to Consulting and Financial Planning Services for Measure J Bond Work.*

A motion to adopt Resolution No. 042419-01 was made by Director Simcoe and seconded by Director Irwin.

AYES: Chair Carhart, Vice-Chair Tamagni, Director Irwin, Director Simcoe.
NOES: None
ABSTAIN: None
ABSENT: Director O'Farrell
RECUSE: None

DISCUSSION #11: *8.10 Receive and File: Fair Oaks Recreation and Park District (FORPD) Submission to the 2018 State Controller's Government Compensation in California Report.*

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The Board received and filed the report.

DISCUSSION & ACTION #12: *Adjourn to the Regular Meeting of May 15, 2019 @ 6:00 p.m*

A motion to adjourn to the regular meeting of May 15, 2019 at 6 PM was made by Director Simcoe and seconded by Vice-Chair Tamagni.

AYES: Chair Carhart, Vice-Chair Tamagni, Director Irwin, Director Simcoe.

NOES: None

ABSTAIN: None

ABSENT: Director O'Farrell

RECUSE: None

Ralph Carhart
Chair, Board of Directors

Michael J. Aho
District Administrator