

FAIR OAKS RECREATION AND PARK DISTRICT

ONE THOUSAND THREE HUNDRED SIXTY-NINTH BOARD OF DIRECTORS' REGULAR MEETING

Minutes for June 19, 2019

The one thousand three hundred sixty-ninth meeting of the Fair Oaks Recreation and Park District Board of Directors was held in Village Hall, 7997 California Avenue, Fair Oaks, CA on Wednesday, June 19, 2019.

For the Record: Chair Carhart called the regular meeting to order at 6:00 PM.

Board Members Present: Chair Carhart, Vice-Chair Tamagni, Director Irwin, Director O'Farrell, Director Simcoe

Board Members Absent: None

Staff Present: District Administrator Mike Aho, Recreation Superintendent Katy Coss, Administrative Services Manager Jennifer Larkin, Parks and Facilities Manager Sean Ventura, Accountant Mario Corona, Recreation Supervisor Sabrina Bernardo, Parks Maintenance Worker Tyler Roach, Senior Recreation Leader Mary Cattolica, Recreation Intern Zach Baty

Members of the Public: 8

PRESENTATIONS:

Five Minutes of Winning: Meristem/TAP Program - Sean Ventura, Parks and Facilities Manager, presented the Board with a summary of the Meristem TAP Program.

Community Partner Presentation: Lion's Club – John Boss and Jerry Westerman of the Fair Oaks Lions Club gave the community partner presentation.

Introduction of Recreation Intern Zach Batey – Katy Coss, Recreation Superintendent, introduced the new summer recreation intern to the Board.

Presentation on Special Events – Sabrina Bernardo, Recreation Supervisor, presented the Board with a summary of Easter Eggstravaganza and Kids Art.

DISCUSSION & ACTION #1: *Approval of Agenda:*

A motion to approve the agenda was made by Director Irwin and seconded by Director O'Farrell.

AYES: Chair Carhart, Vice-Chair Tamagni, Director Irwin, Director O'Farrell, Director Simcoe.
NOES: None
ABSTAIN: None
ABSENT: None
RECUSE: None

DISCUSSION & ACTION #2: *Move into Closed Session:*

A motion to move into closed session was made by Director O'Farrell and seconded by Vice-Chair Tamagni.

AYES: Chair Carhart, Vice-Chair Tamagni, Director Irwin, Director O'Farrell, Director Simcoe.
NOES: None

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ABSTAIN: None
ABSENT: None
RECUSE: None

CLOSED SESSION

Closed session conference with real property negotiator concerning price and terms of payment relating to: Real Property – 7995 California Ave., Fair Oaks California 95628 Parcel #244-0171-020; District Negotiator – Mike Maddox; and, Other Negotiating Parties – Felix T. Cuevas.

The Board went into closed session to discuss price and terms of payment relating to 7997 California Avenue, Fair Oaks, CA 95628.

DISCUSSION & ACTION #3: *Closed Session:*

A motion for the park district utilizing Mike Maddox to make an offer on 7995 California Avenue, Fair Oaks, CA 95628-7167 and authorization for Mike Aho, District Administrator and the chairperson of the board of the Fair Oaks Recreation and Park District to execute the contract was made by Director Simcoe and seconded by Vice-Chair Tamagni.

AYES: Chair Carhart, Vice-Chair Tamagni, Director Irwin, Director O'Farrell, Director Simcoe.
NOES: None
ABSTAIN: None
ABSENT: None
RECUSE: None

DISCUSSION & ACTION #4: *Consent Calendar*

A motion to approve the consent calendar was made by Vice-Chair Tamagni and seconded by Director Irwin.

AYES: Chair Carhart, Vice-Chair Tamagni, Director Irwin, Director O'Farrell, Director Simcoe.
NOES: None
ABSTAIN: None
ABSENT: None
RECUSE: None

DISCUSSION & ACTION #5: *Public Hearings: Discussion and Possible Action on Matters Related to FY 19-20 Recreation Fee Schedule Proposal.*

A motion to open the public hearing was made by Director O'Farrell and seconded by Director Simcoe.

AYES: Chair Carhart, Vice-Chair Tamagni, Director Irwin, Director O'Farrell, Director Simcoe.
NOES: None
ABSTAIN: None
ABSENT: None
RECUSE: None

DISCUSSION & ACTION #6: *Public Hearings: Discussion and Possible Action on Matters Related to FY 19-20 Recreation Fee Schedule Proposal.*

A motion to close the public hearing and adopt Resolution No. 091919-01 revising the recreation fee schedule, approving new recreation fees and giving the District Administrator authority to waive or

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reduce program and facility rental fees was made by Director Simcoe and seconded by Director O'Farrell.

AYES: Chair Carhart, Vice-Chair Tamagni, Director Irwin, Director O'Farrell, Director Simcoe.
NOES: None
ABSTAIN: None
ABSENT: None
RECUSE: None

FAIR OAKS YOUTH ADVISORY BOARD (FOYAB) REPORT:

Hasan Alsamman, FOYAB Chair, gave the June FOYAB report.

DISCUSSION & ACTION #7: *Discussion and Possible Action on Approval of Purchase of Cost Recovery Software.*

A motion to approve the purchase of cost-recovery software was made by Vice-Chair Tamagni and seconded by Director Irwin.

AYES: Chair Carhart, Vice-Chair Tamagni, Director Irwin, Director O'Farrell, Director Simcoe.
NOES: None
ABSTAIN: None
ABSENT: None
RECUSE: None

DISCUSSION & ACTION #8: *Discussion and Possible Action on the Fiscal Year 2019/2020 Preliminary Budget:*

- *Adopt Resolution No. 061919-02 approving the Preliminary District Budget for FY 2019-2020.*
- *Adopt Resolution No. 061919-03 approving the Preliminary Budget for the Fair Oaks Parks Maintenance and Recreation Improvement District (FOLL) for FY 2019-2020.*
- *Adopt Resolution No. 061919-04 approving the Preliminary Budget for the Phoenix Field Landscape and Lighting Assessment District (PFLL) for FY 2019-2020.*
- *Adopt Resolution No. 061919-05 approving the Preliminary Budget for the Gum Ranch Landscape and Lighting Assessment District (GRLL) for FY 2019-2020.*

A motion to approve the preliminary budget and adopt resolutions No. 061919-02, 061919-03, 061919-04 and 061919-05, was made by Director O'Farrell and seconded by Director Irwin.

AYES: Chair Carhart, Vice-Chair Tamagni, Director Irwin, Director O'Farrell, Director Simcoe.
NOES: None
ABSTAIN: None
ABSENT: None
RECUSE: None

DISCUSSION & ACTION #9: *Discussion and Possible Action on the Intent to Levy Assessments for Fiscal Year 2019/2020, and Provide Notice of Hearing on July 17, 2019 for the Fair Oaks Park Maintenance and Recreation Improvement District (FOLL), the Phoenix Field*

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Landscape and Lighting Assessment District (PFL) and the Gum Ranch Landscape and Lighting Assessment District (GRLL):

- *Adopt Resolution No. 061919-06 with the intent to levy assessments for FY 2019-20 Fair Oaks Parks Maintenance & Recreation Improvement District (FOLL), preliminarily approving the Engineer's Report, and Providing for Notice of a Public Hearing on July 17, 2019 at 6:00 PM.*
- *Adopt Resolution No. 061919-07 with the intent to levy assessments for FY 2019-20 Phoenix Field Landscape and Lighting Assessment District (PFL), preliminarily approving the Engineer's Report, and Providing for Notice of a Public Hearing on July 17, 2019 at 6:00 PM.*
- *Adopt Resolution No. 061919-08 with the intent to levy assessments for FY 2019-20 Gum Ranch Landscape and Lighting Assessment District (GRLL), preliminarily approving the Engineer's Report, and Providing for Notice of a Public Hearing on July 17, 2019 at 6:00 PM.*

A motion to adopt resolutions no. 061919-06, 061919-07 and 061919-08 was made by Director Simcoe and seconded by Director O'Farrell.

AYES: Chair Carhart, Vice-Chair Tamagni, Director Irwin, Director O'Farrell, Director Simcoe.
NOES: None
ABSTAIN: None
ABSENT: None
RECUSE: None

DISCUSSION & ACTION #10: *Discussion and Possible Action Regarding Possible New Playground Equipment at Miller Park.*

This item will come back to the Board at a later date.

DISCUSSION & ACTION #11: *Discussion and Possible Action Regarding Adoption of Resolution No. 061919-09: Audit Adjustments.*

- *Adopt Resolution No. 061919-09 approving COMPASS entries rolling forward fund balance in the general ledger 341A and matching the balance sheet accounts to the audited financial statements as of 6/30/18, so all the adjustments reflect fiscal year 2017/2018 COMPASS balances.*

A motion to adopt Resolutions No. 061919-09 was made by Vice-Chair Tamagni and seconded by Director Simcoe.

AYES: Chair Carhart, Vice-Chair Tamagni, Director Irwin, Director O'Farrell, Director Simcoe.
NOES: None
ABSTAIN: None
ABSENT: None
RECUSE: None

DISCUSSION & ACTION #12: *Discussion and Possible Action on Approval of Grant Application for the California Parks and Recreation Society Statewide Healthy Play Funding Initiative Grant.*

A motion to approve the grant application was made by Director O'Farrell and seconded by Vice-Chair Tamagni.

AYES: Chair Carhart, Vice-Chair Tamagni, Director Irwin, Director O'Farrell, Director Simcoe.

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NOES: None
ABSTAIN: None
ABSENT: None
RECUSE: None

DISCUSSION & ACTION #13: *1Discussion and Possible Action Regarding a Resolution Proclaiming July as "Parks and Recreation Month."*

- *Adopt Resolution No. 061919-10 Recognizing July as "Parks & Recreation Month."*
A motion to adopt resolution No. 061919-10 was made by Vice-Chair Tamagni and seconded by Chair Carhart.

AYES: Chair Carhart, Vice-Chair Tamagni, Director Irwin, Director O'Farrell, Director Simcoe.
NOES: None
ABSTAIN: None
ABSENT: None
RECUSE: None

DISCUSSION & ACTION #14: *Adjourn to the Special Meeting of June 11, 2019 @ 11:00 AM*

A motion to adjourn to the special meeting of July 11, 2019 at 11 AM was made by Director O'Farrell and seconded by Director Simcoe.

AYES: Chair Carhart, Vice-Chair Tamagni, Director Irwin, Director O'Farrell, Director Simcoe.
NOES: None
ABSTAIN: None
ABSENT: None
RECUSE: None

Ralph Carhart
Chair, Board of Directors

Michael J. Aho
District Administrator