

# FAIR OAKS RECREATION AND PARK DISTRICT

## ONE THOUSAND THREE HUNDRED SEVENTY-FIRST BOARD OF DIRECTORS' REGULAR MEETING

### Minutes for July 17, 2019

The one thousand three hundred seventy-first meeting of the Fair Oaks Recreation and Park District Board of Directors was held in Village Hall, 7997 California Avenue, Fair Oaks, CA on Wednesday, July 17, 2019.

For the Record: Chair Carhart called the regular meeting to order at 6:00 PM.

Board Members Present: Chair Carhart, Vice-Chair Tamagni, Director Irwin, Director O'Farrell, Director Simcoe

Board Members Absent: None

Staff Present: District Administrator Mike Aho, Recreation Superintendent Katy Coss, Administrative Services Manager Jennifer Larkin, Parks and Facilities Manager Sean Ventura, Recreation Supervisor Sabrina Bernardo, Senior Recreation Leader Mary Cattolica, Recreation Intern Zach Baty

Members of the Public: 18

#### **PRESENTATIONS:**

*Intern Presentation: Zach Baty, Recreation Intern.*

Recreation Intern Zach Baty presented the Board with a summary of his internship with the District.

#### **DISCUSSION & ACTION #1:** *Approval of Agenda:*

A motion to approve the agenda was made by Director Irwin and seconded by Director Simcoe.

AYES: Chair Carhart, Vice-Chair Tamagni, Director Irwin, Director O'Farrell, Director Simcoe.  
NOES: None  
ABSTAIN: None  
ABSENT: None  
RECUSE: None

#### **DISCUSSION & ACTION #2:** *Move into Closed Session:*

A motion to move into closed session was made by Director O'Farrell and seconded by Vice-Chair Tamagni.

AYES: Chair Carhart, Vice-Chair Tamagni, Director Irwin, Director O'Farrell, Director Simcoe.  
NOES: None  
ABSTAIN: None  
ABSENT: None  
RECUSE: None

#### **CLOSED SESSION**

*Closed session conference with real property negotiator concerning price and terms of payment relating to: Real Property – 7995 California Ave., Fair Oaks California 95628 Parcel #244-0171-020; District Negotiator – Mike Maddox; and, Other Negotiating Parties – Felix T. Cuevas.*

The Board went into closed session to discuss price and terms of payment relating to 7997 California Avenue, Fair Oaks, CA 95628.

# FAIR OAKS RECREATION AND PARK DISTRICT

## ONE THOUSAND THREE HUNDRED SEVENTY-FIRST BOARD OF DIRECTORS' REGULAR MEETING

### Minutes for July 17, 2019

#### **DISCUSSION & ACTION #3:**      *Closed Session:*

A motion to move into closed session was made by Director O'Farrell and seconded by Vice-Chair Tamagni.

AYES:            Chair Carhart, Vice-Chair Tamagni, Director Irwin, Director O'Farrell, Director Simcoe.  
NOES:            None  
ABSTAIN:        None  
ABSENT:         None  
RECUSE:         None

#### **DISCUSSION & ACTION #4:**      *Closed Session:*

A motion to return to regular session was made by Director Simcoe and seconded by Vice-Chair Tamagni.

AYES:            Chair Carhart, Vice-Chair Tamagni, Director Irwin, Director O'Farrell, Director Simcoe.  
NOES:            None  
ABSTAIN:        None  
ABSENT:         None  
RECUSE:         None

#### **DISCUSSION & ACTION #5:**      *Closed Session:*

A motion to execute the agreement to purchase 7995 California Ave., Fair Oaks California 95628 Parcel #244-0171-020 was made by Director O'Farrell and seconded by Director Simcoe.

AYES:            Chair Carhart, Vice-Chair Tamagni, Director O'Farrell, Director Simcoe.  
NOES:            Director Irwin  
ABSTAIN:        None  
ABSENT:         None  
RECUSE:         None

#### **DISCUSSION & ACTION #6:**      *Consent Calendar*

A motion to approve the consent calendar was made by Director O'Farrell and seconded by Vice-Chair Tamagni.

AYES:            Chair Carhart, Vice-Chair Tamagni, Director Irwin, Director O'Farrell, Director Simcoe.  
NOES:            None  
ABSTAIN:        None  
ABSENT:         None  
RECUSE:         None

#### **DISCUSSION & ACTION #7:**      *Matters relating to the Fair Oaks Recreation and Park District's Special Assessment Districts:*

- *Adopt Resolution No. 071719-01 approving the Engineer's Report, Confirming Diagram and Assessment and Ordering the Continuation of Assessments for FY 2019-20 for the Parks Maintenance and Recreation Improvement District.*

# FAIR OAKS RECREATION AND PARK DISTRICT

## ONE THOUSAND THREE HUNDRED SEVENTY-FIRST BOARD OF DIRECTORS' REGULAR MEETING

### Minutes for July 17, 2019

- *Adopt Resolution No. 071719-02 approving the Engineer's Report, Confirming Diagram and Assessment and Ordering the Continuation of Assessments for FY 2019-20 for the Phoenix Field Landscape and Lighting Assessment District.*

- *Adopt Resolution No. 071719-03 approving the Engineer's Report, Confirming Diagram and Assessment and Ordering the Continuation of Assessments for FY 2019-20 for the Gum Ranch Landscape and Lighting Assessment District.*

A motion to open the public hearing on the Assessment Districts was made by Vice-Chair Tamagni and seconded by Director Irwin.

AYES: Chair Carhart, Vice-Chair Tamagni, Director Irwin, Director O'Farrell, Director Simcoe.  
NOES: None  
ABSTAIN: None  
ABSENT: None  
RECUSE: None

#### **DISCUSSION & ACTION #8:** *Matters relating to the Fair Oaks Recreation and Park District's Special Assessment Districts:*

- *Adopt Resolution No. 071719-01 approving the Engineer's Report, Confirming Diagram and Assessment and Ordering the Continuation of Assessments for FY 2019-20 for the Parks Maintenance and Recreation Improvement District.*

- *Adopt Resolution No. 071719-02 approving the Engineer's Report, Confirming Diagram and Assessment and Ordering the Continuation of Assessments for FY 2019-20 for the Phoenix Field Landscape and Lighting Assessment District.*

- *Adopt Resolution No. 071719-03 approving the Engineer's Report, Confirming Diagram and Assessment and Ordering the Continuation of Assessments for FY 2019-20 for the Gum Ranch Landscape and Lighting Assessment District.*

A motion to adopt Resolution No. 071719-01 approving the Engineer's Report, Confirming Diagram and Assessment and Ordering the Continuation of Assessments for FY 2019-20 for the Parks Maintenance and Recreation Improvement District was made by Director Simcoe and seconded by Director Irwin.

AYES: Chair Carhart, Vice-Chair Tamagni, Director Irwin, Director O'Farrell, Director Simcoe.  
NOES: None  
ABSTAIN: None  
ABSENT: None  
RECUSE: None

#### **DISCUSSION & ACTION #9:** *Matters relating to the Fair Oaks Recreation and Park District's Special Assessment Districts:*

- *Adopt Resolution No. 071719-01 approving the Engineer's Report, Confirming Diagram and Assessment and Ordering the Continuation of Assessments for FY 2019-20 for the Parks Maintenance and Recreation Improvement District.*

# FAIR OAKS RECREATION AND PARK DISTRICT

## ONE THOUSAND THREE HUNDRED SEVENTY-FIRST BOARD OF DIRECTORS' REGULAR MEETING

### Minutes for July 17, 2019

- *Adopt Resolution No. 071719-02 approving the Engineer's Report, Confirming Diagram and Assessment and Ordering the Continuation of Assessments for FY 2019-20 for the Phoenix Field Landscape and Lighting Assessment District.*

- *Adopt Resolution No. 071719-03 approving the Engineer's Report, Confirming Diagram and Assessment and Ordering the Continuation of Assessments for FY 2019-20 for the Gum Ranch Landscape and Lighting Assessment District.*

A motion to adopt Resolution No. 071719-02 approving the Engineer's Report, Confirming Diagram and Assessment and Ordering the Continuation of Assessments for FY 2019-20 for the Parks Maintenance and Recreation Improvement District was made by Director O'Farrell and seconded by Vice-Chair Tamagni.

AYES: Chair Carhart, Vice-Chair Tamagni, Director Irwin, Director O'Farrell, Director Simcoe.  
NOES: None  
ABSTAIN: None  
ABSENT: None

#### **DISCUSSION & ACTION #10:** *Matters relating to the Fair Oaks Recreation and Park District's Special Assessment Districts:*

- *Adopt Resolution No. 071719-01 approving the Engineer's Report, Confirming Diagram and Assessment and Ordering the Continuation of Assessments for FY 2019-20 for the Parks Maintenance and Recreation Improvement District.*

- *Adopt Resolution No. 071719-02 approving the Engineer's Report, Confirming Diagram and Assessment and Ordering the Continuation of Assessments for FY 2019-20 for the Phoenix Field Landscape and Lighting Assessment District.*

- *Adopt Resolution No. 071719-03 approving the Engineer's Report, Confirming Diagram and Assessment and Ordering the Continuation of Assessments for FY 2019-20 for the Gum Ranch Landscape and Lighting Assessment District.*

A motion to adopt Resolution No. 071719-03 approving the Engineer's Report, Confirming Diagram and Assessment and Ordering the Continuation of Assessments for FY 2019-20 for the Gum Ranch Landscape and Lighting Assessment District was made by Director Irwin and seconded by Director O'Farrell.

AYES: Chair Carhart, Vice-Chair Tamagni, Director Irwin, Director O'Farrell, Director Simcoe.  
NOES: None  
ABSTAIN: None  
ABSENT: None

#### **DISCUSSION & ACTION #11:** *Matters relating to the Fair Oaks Recreation and Park District's Special Assessment Districts:*

- *Adopt Resolution No. 071719-01 approving the Engineer's Report, Confirming Diagram and Assessment and Ordering the Continuation of Assessments for FY 2019-20 for the Parks Maintenance and Recreation Improvement District.*

# FAIR OAKS RECREATION AND PARK DISTRICT

## ONE THOUSAND THREE HUNDRED SEVENTY-FIRST BOARD OF DIRECTORS' REGULAR MEETING

### Minutes for July 17, 2019

- *Adopt Resolution No. 071719-02 approving the Engineer's Report, Confirming Diagram and Assessment and Ordering the Continuation of Assessments for FY 2019-20 for the Phoenix Field Landscape and Lighting Assessment District.*

- *Adopt Resolution No. 071719-03 approving the Engineer's Report, Confirming Diagram and Assessment and Ordering the Continuation of Assessments for FY 2019-20 for the Gum Ranch Landscape and Lighting Assessment District.*

A motion to close the public hearing on the Assessment Districts was made by Director Simcoe and seconded by Vice-Chair Tamagni.

AYES: Chair Carhart, Vice-Chair Tamagni, Director Irwin, Director O'Farrell, Director Simcoe.

NOES: None

ABSTAIN: None

ABSENT: None

RECUSE: None

### **FAIR OAKS YOUTH ADVISORY BOARD (FOYAB) REPORT:**

Hasan Alsamman, FOYAB Chair, gave the July FOYAB report.

### **DISCUSSION & ACTION #12:** *Discussion and Possible Action on Adoption of Fiscal Year 2019-2020 Final Budget for Bond Fund, 341C and Resolution No. 071719-04:*

- *Resolution Adopting 2019-2020 Final Bond Budget For the Bond Fund 341C*

A motion to approve the budget and adopt Resolution No. 0071719-04 was made by Director O'Farrell and seconded by Director Irwin.

AYES: Chair Carhart, Vice-Chair Tamagni, Director Irwin, Director O'Farrell, Director Simcoe.

NOES: None

ABSTAIN: None

ABSENT: None

RECUSE: None

### **DISCUSSION & ACTION #13:** *10.3 Discussion and Possible Action on Approval of 2019-2020 Capital Plan*

A motion to adopt the Fiscal Year 2019-2020 Capital Plan was made by Director Simcoe and seconded by Vice-Chair Tamagni.

AYES: Chair Carhart, Vice-Chair Tamagni, Director Irwin, Director O'Farrell, Director Simcoe.

NOES: None

ABSTAIN: None

ABSENT: None

RECUSE: None

### **DISCUSSION & ACTION #14:** *Discussion and Possible Action on Approval of Contractor for Landscape Services.*

A motion to approve Crossroads Facility Services, Inc. was made by Vice-Chair Tamagni and seconded by Director O'Farrell.

AYES: Chair Carhart, Vice-Chair Tamagni, Director Irwin, Director O'Farrell, Director Simcoe.

NOES: None

# FAIR OAKS RECREATION AND PARK DISTRICT

## ONE THOUSAND THREE HUNDRED SEVENTY-FIRST BOARD OF DIRECTORS' REGULAR MEETING

### Minutes for July 17, 2019

ABSTAIN: None  
ABSENT: None  
RECUSE: None

**DISCUSSION & ACTION #15:** *Discussion and Possible Action on Adoption of Two Resolutions to Fund Costs Related to Repair of the Skate Park at Fair Oaks Park.*

- *Resolution No. 071719-05: Transfer Of Funds From The Parkland Dedication Fee Trust Fund Monies (088I) To The General Fund (341A) To Fund The Costs Related To The Repair Of The Skate Park At Fair Oaks Park.*
- *Resolution No. 071719-06: Amendment Of The Fiscal Year 2019-2020 Budget Of The General Fund (341A), Fund Center 9349341 To Reflect An Increase In The Structures Account (42420200) To Fund Costs Related To Repair Of The Skate Park At Fair Oaks Park.*

A motion to adopt Resolution No. 071719-05 was made by Director Simcoe and seconded by Director Irwin.

AYES: Chair Carhart, Vice-Chair Tamagni, Director Irwin, Director O'Farrell, Director Simcoe.  
NOES: None  
ABSTAIN: None  
ABSENT: None  
RECUSE: None

**DISCUSSION & ACTION #16:** *Discussion and Possible Action on Adoption of Two Resolutions to Fund Costs Related to Repair of the Skate Park at Fair Oaks Park.*

- *Resolution No. 071719-05: Transfer Of Funds From The Parkland Dedication Fee Trust Fund Monies (088I) To The General Fund (341A) To Fund The Costs Related To The Repair Of The Skate Park At Fair Oaks Park.*
- *Resolution No. 071719-06: Amendment Of The Fiscal Year 2019-2020 Budget Of The General Fund (341A), Fund Center 9349341 To Reflect An Increase In The Structures Account (42420200) To Fund Costs Related To Repair Of The Skate Park At Fair Oaks Park.*

A motion to adopt Resolution No. 071719-06 was made by Director Irwin and seconded by Director Simcoe.

AYES: Chair Carhart, Vice-Chair Tamagni, Director Irwin, Director O'Farrell, Director Simcoe.  
NOES: None  
ABSTAIN: None  
ABSENT: None  
RECUSE: None

**DISCUSSION & ACTION #17:** *Discussion and Possible Action on Adoption of Resolution to Reimburse Elliott Homes*

- *Resolution No. 071719-07: Amendment Of The Fiscal Year 2019-2020 Budget Of The General Fund (341A), Fund Center 9349341 To Reflect An Increase In The Other Operating Expense Supplies Account (20289800) To Fund The Reimbursement Of Impact Fees To Elliott Homes.*

# FAIR OAKS RECREATION AND PARK DISTRICT

## ONE THOUSAND THREE HUNDRED SEVENTY-FIRST BOARD OF DIRECTORS' REGULAR MEETING

### Minutes for July 17, 2019

A motion to adopt resolution No. 071719-07 was made by Director Simcoe and seconded by Vice-Chair Tamagni.

AYES: Chair Carhart, Vice-Chair Tamagni, Director Irwin, Director O'Farrell, Director Simcoe.  
NOES: None  
ABSTAIN: None  
ABSENT: None  
RECUSE: None

**DISCUSSION & ACTION #18:** *Discussion and Possible Action on Approval of Grant Application for Pump Track at Phoenix Park.*

A motion to approve the application was made by Vice-Chair Tamagni and seconded by Director O'Farrell.

AYES: Chair Carhart, Vice-Chair Tamagni, Director Irwin, Director O'Farrell, Director Simcoe.  
NOES: None  
ABSTAIN: None  
ABSENT: None  
RECUSE: None

**DISCUSSION & ACTION #19:** *Adjourn to the Regular Meeting of August 21, 2019 @ 6:00 PM.*

A motion to adjourn to the special meeting of August 21, 2019 at 6 PM was made by Director Simcoe and seconded by Director O'Farrell.

AYES: Chair Carhart, Vice-Chair Tamagni, Director Irwin, Director O'Farrell, Director Simcoe.  
NOES: None  
ABSTAIN: None  
ABSENT: None  
RECUSE: None

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Ralph Carhart  
Chair, Board of Directors

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Michael J. Aho  
District Administrator